



**AGREEMENT FOR CHECKING OUT
KAPLAN v4.0 ARE STUDY MATERIALS**

1. Study materials are only available to Associate AIA Delaware members in good standing.
2. Study materials must be picked up and returned to the AIA Delaware office during its regular business hours.
3. Study materials may be checked out for a maximum of 7 days.
4. Study materials for only one ARE Section may be checked out by an individual at a time.
5. With regard to the materials, you may not: (a) write on, tear, fold or damage the materials in any way.
6. A deposit of \$50 per item (Study Guide, Vignette Book, Q&A Book or Flashcard Pack, etc.) is required at the time of check out. Make checks payable to "AIA Delaware" and have them ready at the time of pick up. Your check will not be cashed or your credit card charged unless: (a) you fail to return the material within the specified amount of time, (b) you fail to return the material, and/or (c) you damage the material in any way.

By signing this agreement, you acknowledge you have read this Agreement and agree to abide by the stated rules and regulations. Failure to do so will result in the loss of your deposit and possible loss of your membership with AIA Delaware.

PRINT NAME clearly

Name of Employer

Work Phone

Work or Home Email

Cell or Home Phone

Date of Material Check Out

Name of ARE Material Section

Date of Material Return

Items checked out (check all that apply):

- Study Guide Book
- Practice Vignette Book
- Single Use Password for Section on <https://www.kaplanaecarchitecture.com/>
- Questions & Answers Book
- Flashcard Pack

Deposit Information:

Check Number and Date, if applicable

Visa or MasterCard #Exp. Date

AIA Member Number

SIGNATURE and DATE OF PICK UP