



**AGREEMENT FOR CHECKING OUT  
KAPLAN v4.0 ARE STUDY MATERIALS**

1. Study materials are only available to Associate AIA Delaware members in good standing.
2. Study materials must be picked up and returned to the AIA Delaware office during its regular business hours.
3. Study materials may be checked out for a maximum of 14 days.
4. Study materials for only one ARE Section may be checked out by an individual at a time.
5. With regard to the materials, you may not: (a) write on, tear, fold or damage the materials in any way.
6. A deposit of \$50 per item (Study Guide, Practice Vignette Book, Q&A Book or Flashcard Pack) is required at the time of check out. Make checks payable to "AIA Delaware" and have them ready at the time of pick up. Your check will not be cashed or your credit card charged unless: (a) you fail to return the material within the specified amount of time, (b) you fail to return the material, and/or (c) you damage the material in any way.

By signing this agreement, you acknowledge you have read this Agreement and agree to abide by the stated rules and regulations. Failure to do so will result in the loss of your deposit and possible loss of your membership with AIA Delaware.

\_\_\_\_\_  
PRINT NAME clearly

\_\_\_\_\_  
Name of Employer

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Work or Home Email

\_\_\_\_\_  
Cell or Home Phone

\_\_\_\_\_  
Date of Material Check Out

\_\_\_\_\_  
Name of ARE Material Section

\_\_\_\_\_  
Date of Material Return

Items checked out (check all that apply):

Study Guide Book

Questions & Answers Book

Practice Vignette Book

Flashcard Pack

Deposit Information:

\_\_\_\_\_  
Check Number and Date, if applicable

\_\_\_\_\_  
Visa or MasterCard #Exp. Date

\_\_\_\_\_  
AIA Member Number

\_\_\_\_\_  
SIGNATURE and DATE OF PICK UP